



NMC Charter Day Celebration

Booth Registration Form

Northern Marianas College
May 16, 2014, 5:00PM-10:00PM
NMC South Field, As Terlaje

Booth Registration Forms are due on
May 9, 2014 by 4:00PM.

For more information, please call
Queanna Sablan or Silvester Javier at
237-6790 or email
queanna.sablan@marianas.edu.

Booth Information

Business/Organization's Name:

Contact Information

Name: _____

Telephone: _____

Cell phone: _____

Email: _____

Proposed content(s) of booth:

If electricity is needed, list all equipment
(only 110 volt-20 amps max):

TYPE	AMP/WATTS
_____	_____
_____	_____
_____	_____
_____	_____

Booth Fees

Commercial: Non-refundable \$150.00
(with \$100.00 Security Deposit)

Non-profit Organizations &

Student Clubs: Non-refundable \$ 75.00

Event Requirements:

- The event will run on May 16, 2014 from 5:00PM to 10:00PM.
- NMC will provide tent space (10 ft. x 20 ft.) and an electrical outlet for each paid entry. Appliances must be listed and cannot exceed 110 volts and 20 amps. Booth vendors must provide all other needs, such as tables and chairs.
- Any changes to the booth content or electrical needs must be approved in advance.
- Booth spaces are provided on a first-come, first-serve basis. Booths can only be approved and assigned a booth number after payment is made to NMC's Finance Office Cashier and a receipt is presented to NMC Charter Day's Concessions Chair.
- **WATER AND FRESH COCONUT JUICE ARE THE ONLY ALLOWABLE BEVERAGES THAT ARE TO BE SOLD DURING CHARTER DAY. SODAS AND OTHER FLAVORED DRINKS ARE PROHIBITED. Vendors who are caught in violation of this requirement will be shut down immediately, will not be allowed to continue sales, and will forfeit their Security Deposit of \$100.00.**
- No alcohol, drugs, or drug paraphernalia are allowed on the site. No alcoholic beverages shall be sold at any time on any NMC campus.
- No booth may display or pass out any political fliers, banners, posters, brochures, etc. No political parties are allowed to solicit during Charter Day.
- Booth vendors are responsible for keeping their area clean at all times and returning their area in its original condition. (There is no trash refund of \$25.00 this year.)
- Each booth will receive one (1) parking permit. If an additional parking permit is needed, it must be justified and approved by the Charter Day Concessions Chair.
- Booth Vendors agree to indemnify and hold harmless NMC and its officers, directors, employees, advisors, and agents (each, an "indemnified person") from and against any and all losses, claims, damages and liabilities to which any such indemnified person may become subject arising out of or in connection with Charter Day activities.

I have read and agree to abide by the
rules stated on this form.

Signature

Date

Student Club Advisor (if applicable)

Approved _____

Disapproved _____

Queanna Sablan (Date)

Concessions Chair

Silvester Javier (Date)

Concessions Vice Chair

This applicant is assigned to booth space # _____